

BC Provincial Football Association  
AGM Minutes  
Sunday, June 4, 2023 @ 11 am  
Simon Fraser University - Halpern Centre Room & Via ZOOM

**1. Call Meeting to Order:** 11:14 am

**2. Introductions:**

- 2.1: Voting Delegates
- 2.2: Guests and Observers

**3. Quorum**

- 3.1 Establishment of Quorum
  - *Quorum was established.*

**4. Adoption of Agenda:**

- 4.1 Additions or changes
  - *Helmet Certification - Yeera Sami*
  - *Communication – Yeera Sami*
  - *PSO mandate for provincial body re: coaching certification – Yeera Sami*
  - *BC Coaches for Team Canada – Jordan Liberman*
  - *Motion to accept the amended by Jaymee Shea*
  - *Motion seconded by Aarron Thompson*
  - *Motion Passed*

**5. Approval of 2022 AGM Minutes:**

- 5.1 Business arising from 2022 Minutes
  - *Motion to accept the minutes of the 2022 BCPFA AGM by Nigel Bushe*
  - *Motion seconded by Jay Prepchuck*
  - *Motion Passed*

**6. BC Lions Report**

- 6.1 Duane Vienneau
  - *Working with Jamie to get connected with amateur football in the province*
  - *Building football is our main focus, so if there is anything the BC Lions can do to help, please contact us.*
- 6.2 Jamie Taras
  - *Another successful year for 50/50 under the guidance of the BCFC – each group received \$33,000*
  - *Would like to see BCPFA and BCCFA under one umbrella*
  - *SFU Scholarships are currently on hold until the situation is resolved*
  - *Salute to Amateur Football night is September 16, 2023*
    - *All Championship winning teams will be invited to the event*
  - *Play with the Pros – two events in the interior with one planned for the lower mainland in August*
  - *Introduced Quarterback Club – season tickets for a kid and a parent*
  - *Pre-game and half-time mini games will continue with Minor Clubs*
  - *Looking to integrate the BC Lions brand with all levels of amateur football to show the partnership and support the BC Lions provide*

## 7. Organizational Reports:

### 7.1 President's Report

- *Written report in the AGM package – speak to highlights*
- *Very busy year – learning as we're going*
- *Highlights*
  - *BC Lions had a full season*
  - *Working with the BC Lions and getting to know Dwayne; the partnership has been the best to date*
  - *BCFC Okanagan Sun National Champions for CJFL; Congratulations!*
  - *Adopted new governance structure last year – took months to get done with Frank's help*
  - *U19 Tackle Championships – took place a week late, but was the best provincial in a lot of years*
  - *U19 Flag Provincials – best run flag provincials we've had thanks to the great event team we have; 160+ teams and 32 fields.*
  - *Hosting Canada Cup and Western Challenge – Frank was key in this and did an amazing job*
  - *Completed Academy program this year and moved into Team BC with final rosters yesterday. Great feedback from both the coaching staff and players & parents. This is in large part to the planning session we undertook in late 2022*
    - *U18 – Edmonton*
    - *U16 – Regina*
    - *U17 – Sherwood Park*
  - *Sr. Women's Flag Team BC*
    - *Tryouts for 25 women – final 12 picked and going to Halifax, NS St. Mary's*
  - *Thank you to all staff, Will, Kari and Jaymee*
  - *Thanks to Frank for everything*
- *Motion to accept the President's report by Tyler McLaren*
- *Motion seconded by Jay Prepchuck*
- *Motion Passed*

### 7.2 Treasurer's Report

- *Written report in the AGM package*
- *Questions:*
  - *RE: Contractor Costs & Hiring of Staff*
    - *Clarification on the breakdown of contractor costs provided*
    - *Discussion regarding the hiring policy and what triggers the necessity for hiring to move from an ED decision to a BoD decision*
    - *Financials to show line items for each contract position going forward for increased transparency for members*
- *Motion to accept the Treasurer's report by Jason Gillis*
- *Motion seconded by Jaymee Shea*
- *Motion Passed*

### 7.3 Vice President Report

- *Written report in the AGM package*
- *Highlights:*
  - *Been in position for a year with a huge learning curve*
  - *Main focus was to launch coach training portfolio*
    - *28 courses Novice and Safe Contact*
      - *270 participants*
      - *U19 and U23*
      - *Pacific Sport partnership for MED to offer lower prices – but it's still a challenge to get courses*
      - *Working towards having internal MED facilitators to reduce the barrier to getting MED courses for our members*
      - *FBC launched learning facilitator training*
        - *Nominated 5 coaches*
      - *Safe Contact is now expiring after 5 years. Safe Contact 2.0 is available online now for a \$10 course*
  - *Hired Technical Director*
    - *JD posted and had 4 applications – Jordan was the best fit*
    - *Coaching certification will be transitioning to Jordan*
  - *Working on Regional Academies & Team BC with Cory*
  - *BC is the only PSO that doesn't have HS under their umbrella*

### 7.4 Executive Director Report

- *Written report in the AGM package*
- *Highlights:*
  - *Grant funding is the major focus for this year; restructuring of governance model last year lead to us being eligible for a gaming grant.*

### 7.5 Football Operations Manager's Report

- *Focusing on what the membership wants*
  - *Academy programs*
    - *starting to expand our offering across the entire province and keeping athletes in their own zones/communities for training and evaluation*
    - *We now have a platform for athletes 8 years and up and up for a high-performance pathway and getting recognition from other provinces and they want to work with us*
    - *Aiming for female academy in all the zones for next year*
  - *Developing an East/West game to play in Vancouver – 40 players chosen from East and West from the FCC games.*
  - *Partnering with the Lions to have their logos so when our athletes are representing the province they are also representing our partnership*

### 7.6 Communication Manager Report

- *Main focus has been dealing with duplicate payments for membership fees on players registered in both Academy and Club*

## 7.7 Technical Director Report

- *Written report in the AGM package*
- *Highlights:*
  - *Ensuring all Team BC coaches meet our requirements and have good representation not only where they are from (community, high school, etc.) and also their locale – from all over the province.*
  - *Sitting on Football Canada committees for Technical Directors*
  - *Establishing a working relationship with:*
    - *U of A, RAW Sports and Showtime Sports*
  - *Aspiring to develop a “coaching tour” to go to communities and support not only new coaches, but existing coaches.*

## 7.8 Director at Large Report

- *Jay Prepchuck*
  - *Great to see the growth of football in the province in the past 50 yrs.*
  - *Let’s get the Orange Helmet dinner back so we can celebrate all the football successes in the province.*
- *Motion to accept the remaining Organizational reports by Aarron Thompson*
- *Motion seconded by Jordan Liberman*
- *Motion Passed*

## 8. Member Directors Reports

### 8.1 U23 Committee

- *Written report in the AGM package*
- *Highlights:*
  - *2022 Prince George Kodiaks joined as 7th franchise.*
  - *OK Sun won CJFL National Championship*
  - *Executive board has returned from last year.*
  - *17 BCFC players invited to E-Camp with BC Lions with 1 player in 2 pre-season games.*
  - *50/50 graphics are new this year and asking PSO, leagues and clubs to push them out through their social media channels.*
  - *All games will be broadcast on Telus channel 999.*
  - *Sponsorships and partnerships are a challenge.*

### 8.2 Officials Committee

- *Written report in the AGM package*
- *Highlights:*
  - *Conversation with the LMFRA continues.*
  - *CFOA – MOU proposed with FBC was rejected, revision has been accepted, Level 1 and 2 revamps have been done, Level 3 and 4 is going to be revamped at the end of this year.*
  - *Recruiting is always a work in progress – planning on using money from FBC grant, and grant from BCPFA to continue the efforts.*
  - *Contracts are going to be re-negotiated this year for 3 years with mileage amount reviewed every year.*
- *Motion to accept the remaining Member Director reports by Jaymee Shea*
- *Motion seconded by Jason Gillis*
- *Motion Passed*

## 9. Election of Directors

9.1 Four positions open– two-year terms each

- *Officer Positions – President & Treasurer*
- *Member Committee Positions – U23 & Officials*

NOTE: Due to the departure of the U19 Committee Chair, the U19 Committee will choose a representative for the 2023/2024 year after the AGM who will serve as U19 Committee Chair on the Board of Directors until the 2024 AGM

9.2 Nominees

Kevin Parks  
Will Smyth  
Tyler McLaren  
Nigel Bushe

9.3 Results

All are elected by acclimation.

## 10. New Business

10.1 2023 Events

- *Regional Academy Games*
  - *Vancouver North, South & Okanagan*
  - *Vancouver Island North & South*
- *Team BC Tryouts*
  - *Tackle*
    - *U16 – heading to WCC in Regina*
    - *U17 – heading to Sherwood Park, AB*
    - *U18 – heading to FCC in Edmonton, AB*
  - *Flag*
    - *Senior Women’s – Heading to Senior Nationals Halifax, NS*
- *Provincial Championships*
  - *U8 – U19 Flag Championships*
    - *2 U16 teams – heading to Antagonish, NS for Nationals*
    - *1 U18 team – heading to Winnipeg, MB for Nationals*
  - *Atom – Midget Championships*
- *NFL Flag Regional Event*
- *12U – winner heading to National Championship, possibly ProBowl.*
- *Coaching Certification Clinics*

10.2 *Helmet Certification – CCFA President*

- *Requesting clarification in writing on what the BCPFA is mandating for helmet recertification, when FBC is mandating every two years of certification.*

10.3 *BC Coaches for Team Canada – Jordan Liberman*

- *Junior National ID camps – requesting Junior National ID camps Cheer Insurance*

10.4 *Cheer Insurance – Aarron Thompson*

- *Requesting quotes for BCPFA to take over insurance*
- *Starting with Insurance and coaching and will evaluate adding BCPFA fees when we are able to offer a Provincial Championship, or something similar.*

## 11. Adjournment